



MINUTES

Executive Committee
February 28, 2018
5:30 PM

Present: Judy Cook, Chair
Caroline Gentry
Jackie Jackson
Jim Newby

Staff: Helen Jones-Kelley
Lynn Voisard

CALL TO ORDER

Judy Cook, Board Chair, called the meeting to order in the offices of the ADAMHS Board for Montgomery County, 409 E Monument Avenue, Dayton, Ohio 45402. A quorum was present.

ACTION ITEMS

Administrative Agreement: Greater Dayton Brain Health Foundation

The Greater Dayton Brain Health Foundation is seeking to enter into an agreement with Montgomery County Alcohol Drug Addiction and Mental Health Services to provide administrative services to GDBHF.

ROLE OF MCADAMHS:

1. Employ or contract with mid-level staff person to serve as "Foundation Manager"
 - a. Assume responsibilities assigned to the Foundation Manager
 - b. Ensure that the Foundation Manager work on GDBHF priorities approximately 600 hours annually or 50 hours per month
2. Provide senior level staff support
 - a. Supervise activity of the Foundation Manager
 - b. Report regularly to the Chairperson of the GDBHF Board of Trustees

3. Provide office space and collaboration
 - a. Provide office adjacent to ADAMHS staff
 - b. Ensure Foundation Manager access to ADAMHS staff training and consultation activities
4. Provide “back-office” support
 - a. Clerical and receptionist support
 - b. Use of office equipment and supplies
5. Direct all charitable gifts received to GDBHF

ROLE OF GDBHF:

1. Provide MCADAMHS an annual sum of \$30,000 to be paid quarterly
2. Provide governance function
3. Authorize grants supporting innovative and effective programming

** J. Jackson moved and J. Newby seconded that the Executive Committee recommend to Montgomery County Alcohol Drug Addiction and Mental Health Services to enter into an agreement with Greater Dayton Brain Health Foundation providing services as stated in the agreement. GDBHF will provide MCADAMHS an annual sum of \$30,000 to be paid quarterly for the time period February 28, 2018 to February 28, 2021. Further that the Executive Director or board designee is authorized to sign any documents necessary to execute the process.

Recovery Alliance of Montgomery County (RAMCO) Program Improvements

RAMCO is an alliance of recovery organizations created to share resources to positively impact citizens and communities.

Members of RAMCO include: Alco Aides, Dayton Fellowship Club, Families of Addicts, Recovery Café Dayton and West Side Club.

** C. Gentry moved and J. Newby that Montgomery County Alcohol Drug Addiction and Mental Health Services fund capacity program improvements in an amount not to exceed \$100,000 for Recovery Community Organizations (members of Recovery Alliance of Montgomery County) for the period of March 1, 2018 – December 31, 2018 Further the Executive Director or board designee is authorized to sign any document necessary to execute the process.

OTHER

Legal Services Agreement

Montgomery County Alcohol Drug Addiction and Mental Health Services is seeking to renew a Legal Services Agreement with Christina Shaynak-Diaz to provide advice and input on legal matters as requested.

The agreement shall become effective March 1, 2018 and shall continue to be in effect through December 31, 2021 for an amount not to exceed \$10,000 yearly.

** Executive Committee empowered the Executive Director to sign any documents necessary to execute the process.

Updates

- Southwest Regional Collaboration Retreat (March 21-23, 2018)
- Joint meeting with Public Health Dayton & Montgomery County (March 27, 2018)
- Provider meetings continue to meet with provider boards and share information on changes occurring Statewide.

ADJOURNMENT

With no other business, the meeting was adjourned.

Prepared by Lynn Voisard

Prepared by Lynn Voisard